

SOUTHWEST OKLAHOMA COMMUNITY ACTION GROUP, INC.  
900 SOUTH CARVER ROAD - P.O. BOX 1088  
ALTUS, OKLAHOMA 73522

BOARD OF DIRECTORS MEETING  
MARCH 25, 2021, 5:45 P.M.  
905 N. WILLARD  
ALTUS, OKLAHOMA 73521

**AGENDA**

- |     |  |                |
|-----|--|----------------|
| 1.  | Call to Order  | Ms. Booker     |
| 2.  | Welcome  | Ms. Booker     |
| 3.  | Invocation   |                |
| 4.  | Roll Call  | Ms. Overstreet |
| 5.  | Seating of Board Members   | Ms. Booker     |
| 6.  | Agenda   | Ms. Booker     |
| 7.  | Consent Docket – <i>the following items of business may be voted upon by a single vote of the Board without discussion, unless and except for any item which anyone of the Board desires to have discussion about at the meeting; in which case, each item noted will be withdrawn from the consent docket and handled individually in order immediately following the completion of the Consent Docket:</i> | Ms. Booker     |
|     | 7a. Minutes – January 28, 2021   |                |
|     | 7b. Oklahoma Asset Development Tax Preparation Budget FY 21  |                |
| 8.  | Financial Reports – December, 2020 & January, 2021   | Ms. Keck       |
| 9.  | Unfinished Business  |                |
| 10. | New Business   |                |
| 11. | Other Business   |                |
|     | A. Approval to Apply Head Start/Early Head Start COLA Award  | Ms. Clark      |
|     | B. Approval to Apply for American Rescue Act funding for Birth to Five   | Ms. Clark      |
|     | C. Approval of Head Start Policy Council By-laws   | Ms. Clark      |
|     | D. Fiscal Policies Revisions (Org Std 8.10, 8.11, 8.12, 8.13)  | Ms. Keck       |
|     | E. Emergency Back-up & Succession Plan (Org Std 4.5)   | Ms. Gifford    |
|     | F. ESG Cares Policy Addendum   | Ms. Covey      |
|     | G. Consider Sale of Property at 203 E. Dorothy, Hollis   | Ms. Whitman    |
|     | H. Request to Change May Meeting Date & Add CHDO Meeting   | Ms. Gifford    |
|     | I. Check Signer Authorization & Board Resolution   | Ms. Gifford    |
|     | J. Board Caucus for Public and Private Groups  | Ms. Gifford    |
|     | K. Discussion of Agency General Counsel  | Ms. Gifford    |
|     | L. Organizational Standards Training   |                |
|     | M. Community Needs Assessment Training   |                |
| 12. | Program Director Reports   |                |
| 13. | Board Member Comments  |                |
| 14. | Executive Director Report  | Ms. Gifford    |
| 15. | Adjourn  |                |

NOTE: The SOCAG Board of Directors may discuss, vote to approve, vote to disapprove, vote to table, or decide not to vote on any item on this agenda.